Middle School Policies

The following is a set of policies we have discussed with all of the students regarding middle school expectations and behavior. These policies apply to all three middle school teachers, as well as all special subjects. Our goal is to make the policies clear to all, parents and students, in the interest of avoiding miscommunication and write-ups in the future. We strive to make this year one filled with peaceful interactions, positive energy and abundant learning.

Expectations

* In the middle school, we have high expectations for consistent, quality work.
* Points WILL be deducting from papers not following the following guidelines.
* Some of the basic expectations on all papers are:
	+ First and last name on all papers
	+ Proper heading
	+ Neat, readable work
	+ Cursive (unless specifically noted by teacher)
	+ Correct spelling, capitalization and punctuation
	+ Use of MLA format on all typed papers
* All questions must be answered using the following guidelines:
	+ Complete sentences
	+ QinA (include the question in the answer)
	+ Do not begin with pronouns (he, she, it)
	+ Ask ‘Does this make sense?’

Drop-Off/Pick-up

* Middle school students are to be dropped off at door C on Rockwood.
* Please DO NOT drop off students on the wrong side of the street so they have to run across Rockwood. It is simply too dangerous!
* Students arriving after 8:05 AM should be dropped off at the office door (A) to check in with Mrs. Latessa.
* All middle schoolers should be picked up in the Rockwood parking lot unless they have a younger sibling. We need to account for all the children after school, so if they stay by their homeroom teacher, it is the safest situation.

Discipline Policy

* Please see attached for details

Late/Missing Assignments

* Late assignments will be accepted one day late, for a 10% grade reduction.
* After one day, papers will receive a zero.

Birthday Treats

* We are asking for only pre-packaged birthday treats.
* We are **not** allowing pizza parties, ice cream, slurpees, etc.
* This is a school-wide policy.

Absent Policy

* Every student has an absent partner who will write down all missed assignments and classwork.
* This partner will check with each teacher at the end of each class to make sure everything is written correctly.
* Absent student will:
	+ Be responsible for all work missed, one day for each day absent.
	+ Save absent sheets and check off items as completed
	+ Check with teacher about questions or problems within 1-2 days
	+ Discuss with teacher BEFORE a test or quiz to see if student is able to delay a test or quiz due to absence
* If you would like to pick up homework or have it sent home with a sibling, please request this by 8:30 AM. Homework will only be available for pickup after 3 PM.
* We ask for 48-hour notice for homework requests for extended vacations. We will send home what we can, for a maximum of days. All work given must be returned when the student returns.

Uniform Policy

* Students are expected to come to school each day with their complete and proper uniform. That includes the correct color socks, tucked in shirts, vests, etc.
* There is no make-up or nail polish allowed.
* Jewelry: **NO** bracelets, one (small) ring, one pair of earrings.
* On dress down days, the following policies are in effect:
	+ No midriff showing shirts
	+ No tank tops
	+ No ripped/torn jeans
	+ No “short” shorts
	+ Fully enclosed shoes (no crocs or slipper type shoes)
* Students that do not follow the dress code on dress down days will lose the privilege of dressing out of uniform for the next dress down day.
* Gym Uniform
	+ On gym day, students are expected to wear plain, navy shorts (basketball style, not tight shorts) or navy sweatpants and their gym t-shirt and/or sweatshirt.
	+ Absolutely no leggings
* Uniform violations are part of the discipline plan and will be treated as such.

Independence

* We know that middle school can be a time of transition, especially for our new 6th graders. Our goal is to foster a sense of independence and confidence in our students. Please encourage them to be problem solvers. The first course of action for any question or problem should be for them to come to us with their concerns. If you then continue to have concerns, of course get in touch with us.
* So many of our students suffer from anxiety in many forms. Please remind your child that it is important to always work hard, try their best, and produce quality work. However, no one is perfect and everyone makes mistakes and gets things wrong. This is how they learn. We do not expect anyone to get everything right all the time. We are here to help!